



VERISEAL
APPLICATION FORM

(company name)

Required Documentation Checklist

| ITEM | Check |
|--|--------------------------|
| Company Registration Document (CIPC – Disclosure or Cor 14.3) | <input type="checkbox"/> |
| Proof of Business Address (Lease / Documentation with address) | <input type="checkbox"/> |
| Certified copy of Director's/Member's ID (ACCOUNT ADMINISTRATOR) | <input type="checkbox"/> |
| Certified copy of authorized person's ID document (As per application document - secondary person) | <input type="checkbox"/> |
| Nature of business - Details of services / products sold and Nature of business <i>(Brief business description and sales model)</i> | <input type="checkbox"/> |
| Bank account confirmation letter | <input type="checkbox"/> |
| 3 months bank statements OR latest financial statements | <input type="checkbox"/> |
| Signed MIE document (attached) | <input type="checkbox"/> |
| Secondary USER (registered as operator) documents <ul style="list-style-type: none"> • Certified ID copy Signed Affidavit by CIPC member as authorization | <input type="checkbox"/> |
| Additional documents Copy of 3 client debit order mandates including contact numbers | <input type="checkbox"/> |
| Other: | |

Customer Details

| | |
|--|--|
| Company Registered Name | |
| Company Registration number | |
| Type of Entity | |
| Company VAT Number | |
| Company Telephone Number | |
| Physical Address & Postal Code | |
| Postal Address & Postal Code <i>(If different from Physical address)</i> | |
| Billing Address & Postal Code <i>(If different from Physical address)</i> | |
| Director/Member (as per CIPC) Full Name and Surname (as per ID doc) | |
| Designation | |
| Email (as per CIPC) | |
| Office Number | |
| Mobile Number | |
| ID Number/Passport Number | |

Company Domain Details

(Complete where applicable)

| | |
|-------------------------------------|--|
| Company Domain Website | |
| Company Domain Email | |
| Official Dispute Contact number | |
| Official Client Care contact number | |

Previous Debit Order Facility

(Complete where applicable)

| | |
|--|--|
| PREVIOUS Debit Order Company/Service Provider Name | |
| TOTAL Previous successful transactions done <i>(3 months statements required)</i> | |
| TOTAL Monthly disputes <i>(3 months statements required)</i> | |
| Reasons for changing debit order companies | |

Bank Account

| | |
|---|--|
| Existing Business Account holder with NEDBANK | Yes <input type="radio"/> No <input type="radio"/> |
| Preferred Abbreviated Short Name <i>(Will appear on all transactions and statements)</i> <i>Maximum 10 Characters per name e.g.: VERISEAL</i> | |

Portal Access - Administrator

(Administrator authorized to register operators and upload beneficiaries)

| | |
|---|--|
| CIPC Director / Member's Full names & Surname (as per ID doc) | |
| ID / Passport Number | |
| Email | |
| Office Number + Ext. | |
| Mobile Number | |
| Signature | |

Secondary User Details

| | |
|---|--|
| Full Names & Surname (as per ID doc) | |
| ID / Passport Number | |
| Capacity | |
| Email <i>(Company domain)</i> | |
| Office Number + Ext | |
| Mobile Number | |
| Signature | |

Services

(ONLY SELECT THE SERVICES REQUIRED)

| SERVICE REQUIRED | SERVICE SELECTION (Mark with X) | ESTIMATE QUANTITY OF TRANSACTIONS | ITEM LIMIT PER SINGLE TRANSACTION (Max value) | ITEM LIMIT PER ONCE-OFF SINGLE TRANSACTION (Where applicable) | DAILY LIMIT (VALUE) (Where applicable) |
|--|------------------------------------|-----------------------------------|--|--|---|
| Creditor Payments <i>Same day</i> | | | | | |
| Salary Payments <i>1 Day</i> | | | | | |
| Collections <i>Same day</i> | | | | | |
| Collections <i>Two day</i> | | | | | |
| Real-Time Payments <i>- RTC</i> | | | | | |
| AVS- Batch <i>Accountholder Verification - Batch</i> | | | | | |
| AVS-R <i>Accountholder Verification Real-Time</i> | | | | | |
| Mobile Number Verification | | | | | |
| Credit Card | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

PLEASE NOTE

1. No debit order transaction is allowed for an amount greater than R1,000,000.00
2. No EFT Credit transaction is allowed for an amount greater than R5,000,000.00. An amount greater than R5,000,000.00 will be subjected to the SAMOS payment standard and will be effective within 1 hour.
3. Maximum amount for after-hour immediate payments is R250,000.00

Declaration

The person authorized to sign contracts with Veriseal (Pty) Ltd to sign the declaration.

Veriseal is hereby authorized to obtain additional information (credit bureau checks, bank reports, financial statements etc.) at any stage.

Furthermore, I declare that the information provided above (and in previous pages) is correct.

| | |
|------------------|--|
| Signed at | |
| Application date | |
| Print Name | |
| Signature | |

For office use only

Application Date: _____

Representative for Veriseal: _____

Submitted to: _____

COMPANY DETAILS "Company"
To be completed by Company Agent

Company Name: _____

Email: _____

Agent Name: _____

Mobile No: _____

COMPANY CREDIT CHECK

COMPANY CREDIT CHECK (Scan on File Includes):

*Trade on File

*Statutory Details on File

*Subject Default

*Principal Detail

*Enquiry History

*Bank on File

*Deeds on File

COMPANY INFORMATION
To be completed by the Company's Authorised Signatory

Company Name: _____

Trading As: _____

CIPC Registration Number: _____

Company's Physical Address: _____

Name and Surname of Authorised Signatory: _____

ID Number of Authorised Signatory: _____

DEFINITIONS IN TERMS OF BELOW CONSENT

- ✓ "Candidate" means the person completing this document to be considered by the Company for purposes of employment/ continuation of employment;
- ✓ "Company" refers to MIE Client;
- ✓ "Consumer Credit Information" shall have the meaning ascribed to it in section 70 of the NCA;
- ✓ "FAIS Act" shall mean the Financial Advisory and Intermediary Services Act of 2002;
- ✓ "FSCA" refers to the Financial Sector Conduct Authority;
- ✓ "NCA" shall mean the National Credit Act, No 34 of 2005, as amended from time to time, including any regulations made under the Act;
- ✓ "Personal Information" shall have the meaning ascribed to it in Chapter 1 of POPI and includes, but is not limited to a name, address, email address, telephone or fax number, fingerprints, criminal history and education or other personal credentials provided, or which is collected from the candidate or other third parties, before and/or during the background screening process and/or thereafter;
- ✓ "POPI" shall mean the Protection of Personal Information Act, No 4 of 2013, as amended from time to time, including any regulations made under the Act;
- ✓ "Privacy and Data Protection Conditions" refers to the 8 (eight) statutory prescribed conditions for the lawful Processing of Personal Information;
- ✓ "Responsible Parties" have meaning to the Company and MIE together, and "Responsible Party" any one of them;
- ✓ "Verification Information Suppliers" shall mean third parties acting on behalf of MIE, including, but not limited to, criminal record bureaus, credit bureaus, governmental bodies, and any educational, training, and fraud prevention organisations;

CONSENT FOR THE USE OF PERSONAL INFORMATION

- ✓ I hereby authorize the Company's duly authorized verification agent, Managed Integrity Evaluation (Pty) Ltd ("MIE"), to access my Personal Information and conduct background screening checks including, but not limited to, credit, qualifications, employment references, criminal record, fraud prevention, ID verification, drivers' licence and all social media accounts linked/associated/known to me of which I am a user/member of.
- ✓ I consent to requests for consumer credit information to be released for the below prescribed purposes only:
 - ✓ For employment in a position of trust and honesty and entails the handling of cash or finances;
 - ✓ Fraud prevention or detection.
- ✓ I understand that verification requests form part of the background screening process and:
 - ✓ That requests for credit information from Credit Bureaus will only be conducted under the regulations defined as per the NCA;
 - ✓ Data obtained from the FSCA serve only for the purpose to determine the fitness and propriety as envisaged in the FAIS Act.
- ✓ I acknowledge that any Personal Information supplied to the Company is provided voluntarily and that the Company may not be able to comply with its obligations if the correct Personal Information is not supplied to the Company.
- ✓ I understand that privacy is important to the Responsible Parties and the Responsible Parties will use reasonable efforts in order to ensure that any Personal Information in their possession or processed on their behalf is kept confidential, stored in a secure manner and processed in terms of South African law and or applicable Data Protection Legislation, for the purposes I have authorised.
- ✓ I warrant that all information, including Personal Information, supplied to the Company is accurate and current and agree to correct and update such information when necessary.
- ✓ By submitting any Personal Information to the Company in any form I acknowledge that such conduct constitutes a reasonable unconditional, specific and voluntary consent to the processing of such Personal Information in the following manner by the Company and/or verification information suppliers:
 - ✓ Personal Information may be shared by the Company with MIE and may be further shared by MIE with the Verification Information Suppliers for verification or other legitimate purposes;
 - ✓ Personal Information may be shared by the Verification Information Suppliers with MIE and be further stored and shared by MIE with the Company and MIE's other clients for purposes of continued or future employment or for other legitimate purposes as per the NCA;
 - ✓ Personal Information may be stored for a reasonable period by the Company, MIE and/or the Verification Information Suppliers, and
 - ✓ Personal Information may be transferred cross-border to countries, which do not necessarily have data-protection laws similar to South Africa, for verification or storage purposes. In any cross-border transfer of personal information the recipient will be notified of the need to protect the confidentiality of the personal information.
- ✓ I take note that if the Responsible Party has utilised the Personal Information contrary to the Privacy and Data Protection Conditions, I may first resolve any concerns with that Responsible Party. If I am not satisfied with such process, I have the right to lodge a complaint with the Information Regulator.
- ✓ A copy of Personal Information kept by the Responsible Parties will be furnished to me upon request in terms of the provisions of POPI or the NCA and I understand that I may dispute any information in the record provided.
- ✓ I unconditionally agree to indemnify the Responsible Parties, and Verification Information Suppliers, acting in good faith in taking reasonable steps to process my personal information lawfully, against any liability that may result from the processing of my personal information. This includes unintentional disclosures of such personal information to, or access by unauthorized persons, and/or any reliance which may inadvertently be placed on inaccurate, misleading, or outdated personal information, provided to the Company by myself or by a third party in respect of me.
- ✓ In authorizing the search/s referred to above, I confirm that I have / have not been forced/ coerced into signing and supplying the above information.

AUTHORISED PERSON'S SIGNATURE

MOBILE NUMBER

DATE

COMPANY AGENT SIGNATURE

DATE

All signatories to this document agree that MIE will NOT be held liable for the content, factual correctness or accuracy of any Supplier Data supplied to MIE for the Company by MIE's suppliers. The Company and the Candidate hereby indemnifies and holds MIE harmless against any loss arising from neglect or damage in procuring, communicating or failing to communicate information to the Company.